



ORLEANS TOWN CLERK

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FINANCE COMMITTEE MINUTES

The June 28, 2012 meeting of the Orleans Finance Committee was convened by Chairman Ms. Gwen Holden-Kelly at 7:00 p.m. in the Nauset Room of the Orleans' Town Hall. Present constituting a quorum were Members; Mr. Dale Fuller, Mr. Paul Rooker, Mr. Mark Carron, Mr. Rick Sigel and Mr. William Weil. Member absent was Mr. Larry Hayward.

Guests

None

Public Comment

None

Handouts : 27 on Video Tape

Chairman Holden-Kelly listed the handouts given to the committee members. They were a revised bond bid in the amount \$671,000, draft copy of the Remote Participation Policy, an update on the Nauset Together We Can meeting held on June 13th and a draft copy of the committees FY2013 Issues list.

Approval of Minutes 2:11 on Video Tape

On a motion made by Mr. Weil, seconded by Mr. Carron, the minutes of the June 14th Finance Committee meeting was approved 5-0-0 with Mr. Sigel not present at the time of the vote.

Briefing for the New FinCom Members Assignments: 2:44 on Video Tape

Ms. Holden-Kelly asked that each member write up an instructional briefing for our new members on the following topics:

Charter Overview – Mr. Carron
Schedule and Operating Procedures – Ms. Holden-Kelly
Municipal Finance Issues – Mr. D. Fuller
Open Meeting Law – Mr. Sigel
School Sustainability – Mr. Hayward
Committee/Department Liaison – Mr. Rooker
FinCom Minutes – Mr. Weil



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We all agreed that this would be beneficial for the new members to get a head start in learning the procedures and policies that are involved with the committee. It is planned to have this on the agenda for our July 12th meeting.

Future Agenda and Projects: 12:27 on Video Tape

Ms. Holden-Kelly reviewed the draft copy of the FY2013 Issues List with the committee. Items added to the list were:

RTA Transportation – need ridership figures

Review the need to have the Article for holding the Town harmless listed each year

Town road drainage issues to be added to the waste water item

Financial issues for the waste water projects

Ms. Holden-Kelly stated that we will review the revised issue list at our next meeting.

Boards, Committee and Department Reports: 49:42 on Video Tape

Ms. Holden-Kelly stated that the Board of Selectmen (BOS) noted the Weston and Sampson CWMP technical and cost analysis report along with their power point presentation is available for viewing on the town website. Ms. Holden-Kelly reviewed with the members a revised bond bid for the Water Filter membranes II & III and the Rock Harbor Piers/Docks II in the amount of \$671,000. Eastern Bank won the bid with an interest rate of .50%.

Ms. Holden-Kelly and the committee discussed the draft copy of the Remote Participation Policy which technology has made possible. Mr. Carron noted that technology can possibly eliminate most of the printed material needed for meetings which could reap operational savings for the Town and that maybe the BOS could test the system by using tablets during their meetings.

Mr. Sigel reported that the Nauset Together We Can committee met on June 13th and June 27th and they plan to reopen the Finch Skateboard Park.

Ms. Holden-Kelly stated that apparently there are misunderstandings concerning the town use of the Aspinet Road access to the beach which needs to be resolved. Also, the BOS will be meeting with Eastham's BOS on July 9th concerning the reclassification of Rock Harbor.

Mr. Carron mentioned that Selectman Mr. McGrath stated the Water Sewer Commissioners (WSC) were looking into being involved with the waste water discussions. Mr. Carron stated that we should review the legal opinion as to the responsibilities of the BOS and the WSC on this matter so that we understand who we should approach for different information.



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Mr. Rooker reported that at the last Renewable Energy Committee (REC) meeting it was stated that it will take about five to six months to develop a survey and permitting on the landfill solar project. The watershed area for solar panels needs an environmental assessment, followed by the NEPA approving the assessment before obtaining Article 97 approval. Therefore it will be a long time before any solar panel array system can be installed. The REC is reviewing their charter as there is an issue with their request to the Town Administrator asking to write an RFP to have an outside consultant review the solar projects.

Mr. Carron noted that the BOS will hold a public hearing on July 11th concerning a water rate increase.

New Business: *82:30 on Video Tape*

Ms. Holden-Kelly reviewed agenda items for our next meeting which will include the introduction of our new members, election of officers, new member briefing, continuation of our discussion on future projects, and next year's meeting schedule.

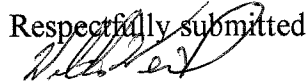
Mr. Carron requested that we add to our follow-up list to review the changes of the state audit rules that are being made concerning the municipality unfunded liability issues. Mr. Carron also mentioned that we will need to hold a separate meeting just on the waste water issues prior to the special town meeting. Ms. Holden-Kelly fully agreed and will schedule a special meeting at the appropriate time.

Mr. Carron stated that the Orleans Taxpayers Association (OTA) will sponsor a waste water summit to be held at the Nauset Regional High School auditorium from 9:00am to 12:00pm on July 13th. Ms. Sandy Marshall will be the facilitator at the meeting and it will be broadcast on Channel 17. Mr. Carron thanked the Nauset Regional High School and Ms. Marshall for donating their services at no cost.

Adjournment: *90:21 on Video Tape*

There being no further business before the committee the meeting was adjourned at 8:31 p.m.

Respectfully submitted


William Weil
Secretary

Next Meeting:

Thursday July 12, 2012 at 7:00 pm in the Nauset Room at the Town Office Building.



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Follow-Up Items

- Discussion of adequacy of existing business management resources in Fire Department and consideration of possible FinCom recommendation to the Board of Selectmen on this issue
- Chief Quinn – report on Brewster’s use of a new ambulance using an existing box
- Better understanding of the flow of income generated by fees.
- Review merits of staying involved in the Old Kings Highway Historical District
- Financial concerns with vehicle and equipment replacement list
- Discussion of possible FinCom recommendation to the Board of Selectmen regarding filling position of Water Superintendent
- Turn back issue averages \$500,000
- Tour the Water Facility
- Administration Costs for the OES
- Review CIP procedures
- Audit changes for the unfunded liability funding